Republic of the Philippines
Department of Education
REGION I

DEPARTMENT OF EDUCATION
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REGIONAL MEMORANDUM
No. 1475, s. 2026

INVITATION TO THE ORIENTATION ON THE JOINT DELIVERY VOUCHER PROGRAM ONLINE BILLING SYSTEM (JOBS) POST ROLL-OUT ENHANCEMENTS

To: Schools Division Superintendents

1. The Government Assistance and Subsidies Service (GASS), through the Operations and Data Management Division (ODMD), shall conduct an orientation on the enhancements applied to the Joint Delivery Voucher Program Online Billing System (JOBS) on November 10, 2026 from 8:30 a.m. to 3:00 p.m. via Microsoft Teams.

2. This activity aims to provide participants with the necessary information, instructions, and guidance on the recently implemented system enhancements and the corresponding processes and procedures.

3. This Office, instructs all SDO JDVP Focal Persons and Information Technology Officers (ITOs) to participate on the said activity.

4. For reference and further guidance, training materials and video tutorials on the use of JOBS may be accessed through the link: https://tinyurl.com/JOBS-AVPTrainingMaterials.

5. The participants shall attend using the link: https://tinyurl.com/JOBSEnhancements.

6. For further questions or concerns, please contact GASS-ODMD, at (02) 8636-1620 or through email at gass.odmd@deped.gov.ph

7. For immediate dissemination and compliance.

ESTELA P. LEON-CARINO, EdD, CESO III
Director IV/Regional Director

Encl.: Memorandum
Reference: GASS-2026-740
To be indicated in the Perpetual Index
Under the following subject:

ORIENTATION

CLMD/rblj/RM_InvitationtotheOrientationontheJOBSPostRoll-outEnhancements
November 4, 2026

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Republic of the Philippines
Department of Education
GOVERNMENT ASSISTANCE AND SUBSIDIES SERVICE

MEMORANDUM
GASS-2026-740
November 03, 2026

FOR : **Regional Directors**
Schools Division Superintendent
All Others Concerned

ATTENTION : **JDVP-TVL Regional/SDO Focal Persons/Coordinators**

FROM : **ATTY. TARA C. RAMA**
Director III
Government Assistance and Subsidies Service

SUBJECT : **INVITATION TO THE ORIENTATION ON THE JOINT DELIVERY VOUCHER PROGRAM ONLINE BILLING SYSTEM (JOBS) POST ROLL-OUT ENHANCEMENTS**

The Government Assistance and Subsidies Service (GASS), through the Operations and Data Management Division (ODMD), has successfully rolled out the Joint Delivery Voucher Program Online Billing System (JOBS), an online platform designed to streamline, standardize, and digitize the billing processes of the Joint Delivery Voucher Program (JDVP).

As discussed during the rollout activities, feedback and recommendations gathered from the field were reviewed and considered in further enhancing the system to improve its functionality, responsiveness, and ease of use.

In this regard, GASS will conduct an **orientation on the enhancements applied to the system** based on the feedback and recommendations received from the field. The activity aims to provide participants with the necessary information, instructions, and guidance on the recently implemented system enhancements and the corresponding processes and procedures.

The orientation will be conducted **virtually on November 10, 2026 (Tuesday), from 8:30 a.m. to 3:00 p.m.**, via Microsoft Teams through the following link: *https://tinyurl.com/JOBSEnhancements*.

The following personnel are **directed to attend** the activity:

- JDVP Regional Coordinators;
- Regional Information Technology Officers (ITOs);
- JDVP Schools Division Office (SDO) Coordinators; and

- SDO Information Technology Officers (ITOs).

Participants are expected to actively participate in the orientation and take note of the instructions and procedures to ensure the proper and consistent implementation of the enhanced JOBS.

For reference and further guidance, training materials and video tutorials on the use of JOBS may be accessed through the following link: *https://tinyurl.com/JOBS-AVPTrainingMaterials*.

For further questions or concerns, please contact GASS-ODMD, at **(02) 8636-1620** or through email at ***gass.odmd@deped.gov.ph***.

Immediate dissemination of and compliance with this Memorandum are hereby directed.

/odmd-erae